

VILLAGE OF TARRYTOWN  
BOARD OF TRUSTEES  
REGULAR MEETING 7:00 P.M.  
Monday, April 15<sup>th</sup>, 2024  
Tarrytown Village Hall  
One Depot Plaza, Tarrytown, New York

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Members of the Public may attend in person or remotely. For those members of the public interested in viewing and/or participating in the meeting remotely, [visit https://www.tarrytowngov.com/home/events/46326](https://www.tarrytowngov.com/home/events/46326) for instructions on how to join & participate via zoom.

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REGULAR MEETING: 7:00 P.M.

Pledge of Allegiance

1. Board Miscellaneous and Liaison Reports
2. Changes and/or Additions to the Agenda
3. Administrator's Report
4. Presentation: Climate Action Plan for Municipal Operations
5. Opportunity for the Public to address the Board only on items listed on the agenda, other than public hearing items. Speakers shall have three (3) minutes each to address the Board of Trustees
6. BUDGET ADOPTION RESOLUTIONS FISCAL YEAR 2024-2025
  - A. Budget amendment resolution
  - B. Budget Adoption Resolution,
  - C. Tax Levy Rate Resolution,
  - D. Levy of Additional Taxes upon Termination of Exempt Status, and

A. Tentative Budget Amendment resolution:

BE IT RESOLVED, that the following changes to the Village of Tarrytown Fiscal Year 6/1/2024-5/31/2025 appropriations, expenditures, revenues, and appropriations of fund balance(s), are enacted as follows:

Summary of Changes to 2024-2025 Tentative Budget (rvsd 4-10-2024)					
<u>Changes in Appropriations</u>					
<u>Page #</u>	<u>Acct #</u>	<u>Detail</u>	<u>Proposed</u>	<u>Revised</u>	<u>Change</u>
179	A.9912.900	Transfer to Library Fund	\$947,496	\$965,620	+\$18,125
				Total chgs	+\$18,125
<u>Changes in Revenues</u>					
67	L.2360	Intergovernmental Charge Sleepy Hollow	\$831,171	\$813,046	-\$18,125
67	L.2810	Inter Fund Revenues Tarrytown Appropriation	\$947,496	\$965,620	+\$18,125
82	A.1740.11	Train Station Parking	\$576,000	\$594,125	+\$18,125

Note: The above changes are necessary because of changes calculated in the Inter-municipal Agreement (IMA) between Tarrytown and Sleepy Hollow for shared funding of the Library. The changes are due to the 2020 population count adjustments (Source – US Census 2020) which are Sleepy Hollow (9,986, or 45.711%) and Tarrytown (11,860, or 54.289%). There are no resultant changes in the tax rate.

B. Budget Adoption Resolution

A RESOLUTION ADOPTING THE BUDGET FOR THE FISCAL YEAR COMMENCING JUNE 1, 2024 AND ENDING MAY 31, 2025

WHEREAS, the Board of Trustees of the Village of Tarrytown held Public Hearings on the 2024-2025 Tentative Budget on March 18 and April 1, 2024, at 7 p.m. and heard all persons desiring to be heard thereon; and

WHEREAS, during the budget process, at the April 10, 2024 Work Session, changes were made to the budget, which are reflected in the Tentative Budget Amendment Resolution, which was adopted at this meeting, prior to the adoption of the budget.

NOW, THEREFORE, BE IT RESOLVED, that the Tentative Budget for Fiscal Year 2024-2025, as amended and set forth below, is hereby adopted and the Village Board of Trustees authorizes the appropriation of funding for the objects and purposes specified, including the amounts set forth required for the payment of principal and interest on indebtedness, in the following amounts:

ADOPTED BUDGET

	<u>TOTAL</u>	<u>General Fund</u>	<u>Water Fund</u>	<u>Library Fund</u>	<u>Sewer Fund</u>
Appropriations	\$40,486,362	\$31,413,856	\$6,838,185	\$1,987,567	\$246,754
LESS: Estimated Revenues	\$19,302,678	\$10,380,172	\$6,838,185	\$1,837,567	\$246,754
APPROP. CASH SURPLUS	\$1,145,000	\$995,000	- 0 -	\$150,000	- 0 -
TOTAL NON-PROPERTY TAX REVENUES & SURPLUS	\$20,447,678	\$11,375,172	\$6,838,185	\$1,987,567	\$246,754
BALANCE OF APPROPRIATIONS TO BE RAISED BY REAL ESTATE TAX LEVY	\$20,038,684	\$20,038,684			

Total General Fund Appropriations:	\$ 31,413,856
Total Appropriations to be raised by Real Estate Tax Levy:	\$ 20,038,684
Taxable Assessed Value:	\$ 2,557,341,733

Tax Rate per Thousand Dollars of Value (M)    \$7.8357

C. FISCAL YEAR 2024-2025 TAX LEVY AND WARRANT

WHEREAS, the budget for the fiscal year commencing June 1, 2024, has been duly adopted and filed with the Village Clerk, and it has been thereby determined that the sum of \$31,413,856 will be necessary to meet the obligations of the Village from the property tax levy, and there has been duly credited against said sum estimated revenues and appropriated fund balance that total \$11,375,172 leaving \$20,038,684 to be raised by the property tax levy; and

WHEREAS, it appears from the Assessment Roll established by the Greenburgh Assessor in 2023, updated in March, 2024 for taxes for the fiscal year June 1, 2024 through May 31, 2025 that the total assessed valuation of real property in the Village is \$2,557,341,733.

NOW THEREFORE BE IT RESOLVED that the tax rate for the Village of Tarrytown for the fiscal year commencing June 1, 2024 is fixed at the rate of \$7.8357 on each \$1,000 of assessed valuation for properties in the Village of Tarrytown.

BE IT FURTHER RESOLVED that the sum of \$20,038,684 shall be the taxes set for the fiscal year commencing June 1, 2024 and is hereby levied on the taxable property in the Village of Tarrytown and that the Village Treasurer is hereby authorized and directed to extend and carry out upon the roll the amount to be collected from each of the persons named thereon, and the respective amounts of said tax roll against each parcel of taxable property set forth thereon are hereby levied upon each parcel of taxable property respectively which said levy includes items shown on the budget for the fiscal year commencing June 1, 2024.

D. Levy of Additional Taxes upon Termination of Exempt Status:

BE IT RESOLVED that the Town Assessor and Village Receiver of Taxes during the fiscal year beginning June 1, 2024 are authorized to levy and collect additional Village taxes upon termination of exempt status of real property in accordance with provisions of Section 494 of the Real Property Tax Law.

7. Arbor Day Resolution

WHEREAS, in 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees are renewable resources giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees are a source of joy and spiritual renewal; and

WHEREAS, the Village of Tarrytown has been recognized as a Tree City USA by the National Arbor Day Foundation for 40 years and the Village desires to continue its tree-planting ways.

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby proclaim Friday, April 26, 2024 as "ARBOR DAY" in the Village of Tarrytown, and urges all citizens to support efforts to care for trees and woodlands in the Village and to support the Village's forestry program.

BE IT FURTHER RESOLVED that the Board of Trustees urges all citizens in the Village to plant trees to improve the community and to promote the well-being of present and future generations.

8. RENEWAL OF AGREEMENT WITH THE TARRYTOWN UNION FREE SCHOOL DISTRICT FOR THE PURCHASE OF GASOLINE

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby authorize and direct the Village Administrator to sign an inter-governmental cooperation agreement between the Village of Tarrytown and the Union Free School District of the Tarrytowns for the purchase of gasoline for school vehicles at the Village of Tarrytown's Department of Public Works facility.

9. RENEWAL OF AGREEMENT WITH THE TARRYTOWN UNION FREE SCHOOL DISTRICT FOR SANITATION SERVICES

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby authorize and direct the Village Administrator to sign an inter-governmental cooperation agreement between the Village of Tarrytown and the Union Free School District of the Tarrytowns for sanitation services provided to the schools.

10. RENEWAL OF LEASE AGREEMENT WITH THE TARRYTOWN UNION FREE SCHOOL DISTRICT FOR PORTION OF VILLAGE DPW FACILITY

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby authorize and direct the Village Administrator to renew the lease agreement between the Village of Tarrytown and the Union Free School District of the Tarrytowns to lease a portion of the Village DPW facility to be utilized by the school district for bus repair purposes.

11. RESOLUTION TO AUTHORIZE RENEWAL OF THE COMP ALLIANCE INSURANCE MEMBER PARTICIPATION AGREEMENT

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby authorize and direct the Village Administrator to execute a two-year Member Participation agreement with the New York State Municipal Workers' Compensation Alliance covering Workers Compensation Insurance; and

BE IT FURTHER RESOLVED that the annual premium for the Worker's Compensation Coverage of all employees and volunteers will be \$574,399, or \$1,148,798 for two years from June 1, 2024 to May 31, 2026.

12. RESOLUTION AUTHORIZING THE FIRST AMENDMENT TO THE LICENSE AGREEMENT WITH WESTCHESTER COUNTY FOR A NEW TRI-BAND VHF-UHF-700 MHZ ANTENNAE ARRAY TO REPLACE THE CURRENT SINGLE BAND VHF ANTENNA AT 1 DEPOT PLAZA

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown hereby authorizes the Village Administrator to execute the first amendment to the License Agreement between the Village and Westchester County to provide to the Village of Tarrytown Police Department with a new tri-band VHF-UHF-700 MHz antennae array to replace the current single band VHF antenna at 1 Depot Plaza.

- 13. Resolution to amend the Village Code for parking and alternate side parking on Baylis Court, to switch the sides as currently posted.

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown hereby authorizes an amendment to the Village Code, Vehicle and Traffic section, under Chapter 291-80 – Parking Prohibited Certain Hours, Schdule XV, as follows:

Current Code language when parking is PROHIBITED except certain times:

Name of Street	Side	Hours/Days	Location
Baylis Court	East	Any time except 8:00 a.m. to 11:00 a.m./Tuesday and Friday	Entire length
Baylis Court	West	8:00 a.m. to 11:00 a.m./Tuesday and Friday	Entire length

New Language (switching sides)

Name of Street	Side	Hours/Days	Location
Baylis Court	East	8:00 a.m. to 11:00 a.m./Tuesday and Friday	Entire length
Baylis Court	West	Any time except 8:00 a.m. to 11:00 a.m./Tuesday and Friday	Entire length

AND BE IT FURTHER RESOLVED that the Village Clerk is authorized to send this Code change to the General Code Publishers, and the DPW and Police Departments are authorized to take the necessary and appropriate actions to implement this code change by switching the parking regulation signs on Baylis Court from the current sides to the opposite sides.

- 14. RESOLUTION AUTHORIZING THE DESIGNATION OF A PARKING SPOT FOR THE SECOND ASSISTANT FIRE CHIEF ON STORM STREET

BE IT RESOLVED that based on the request of the Village Administrator and the Police Chief, the Board of Trustees of the Village of Tarrytown hereby authorizes the designation of a parking space for the Second Assistant Fire Chief Ray Tuohy on Storm Street, designating the space on Storm Street, South Side, from a point 30 feet west of North Washington Street westerly for a distance of 20 feet. The same restriction will be mirrored on the north side of the street during alternate parking days and times.

15. RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT BETWEEN THE VILLAGE OF TARRYTOWN AND PKF O'CONNOR DAVIES, FOR ADDITIONAL TIME

BE IT RESOLVED, that due to additional time required to examine the accounts and records of the Village of Tarrytown and its various accounts and funds, the Board of Trustees authorizes an amendment of the first year of the contract award for auditing services with PKF O'Connor Davies, in an amount not to exceed thirty thousand dollars (\$30,000) and authorizes the Village Administrator and Village Treasurer to take the necessary and appropriate actions to sign and proceed with an amendment to the contract and authorize these services, and

BE IT FURTHER RESOLVED that the Board of Trustees authorizes an increase in appropriations from General Fund Fund Balance in the amount of \$30,000, and an increase in expenditures budgeted in A.1325.415 for Auditor in the amount of \$30,000.

16. YEAR-END JOURNAL ENTRY AUTHORIZATION FOR FISCAL YEAR 2022-2023, AS RECOMMENDED BY THE VILLAGE'S AUDITORS (place holder)

Resolution to Adjust FY 2022-2023 Budget to complete the Final Audit as follows:

Resolution to Adjust FY 2022-2023 Budget per the Final Audit as follows:

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown hereby authorizes the use of General Fund Fund Balance in the total amount of \$1,419,139.87, applicable to the year-end clean-up of General Fund accounts for Fiscal Year 6/1/22 to 5/31/23 to offset the net effect of the over- and under- expended accounts in the General Fund; and

Increase Appropriation	Justice Court	A.1110.430	(26,964.73)
Increase Appropriation	Engineer	A.1440.250	(337.66)
Decrease Appropriation	Building	A.1620.450	10,359.00
Increase Appropriation	Judgement and Claims	A.1930.450	(2,000.00)
Increase Appropriation	Taxes & Assessments	A.1950.450	(17,982.41)
Decrease Appropriation	Police	A.3120.103	102,269.79
Increase Appropriation	Police	A.3120.103.1	(33,075.57)
Increase Appropriation	Fire Dept	A.3410.406.1	(1,492.57)
Increase Appropriation	Fire Dept	A.3410.407	(16,622.90)
Increase Appropriation	Fire Dept	A.3410.408	(332.62)
Increase Appropriation	Fire Dept	A.3410.409	(6,145.55)
Increase Appropriation	Fire Dept	A.3410.417	(5,770.43)
Increase Appropriation	Fire Dept	A.3410.202.23	(10,947.14)
Decrease Appropriation	Fire Dept	a.3410.407	46,232.62
Increase Appropriation	Safety Inspections	A.3620.250	(470.67)
Decrease Appropriation	Ambulance	A.4540.420	50,000.00
Decrease Appropriation	Street Maintenance	A.5110.407.2	5,460.00
Decrease Appropriation	Snow Removal	A.5142.103	2,500.00
Decrease Appropriation	Programs for Aging	A.6772.451	2,601.00
Increase Appropriation	Playgrounds & Rec	A.7140.420	(2,070.17)
Increase Appropriation	Playgrounds & Rec	A.7140.420.1	(5,130.00)
Increase Appropriation	Playgrounds & Rec	A.7140.425	(7,379.94)

Increase Appropriation	Parks	A.7141.250	(1,614.18)
Increase Appropriation	Parks	A.7141.404	(775.09)
Increase Appropriation	Parks	A.7141.405	(60.71)
Increase Appropriation	Parks	A.7141.406	(4,038.65)
Increase Appropriation	Parks	A.7141.406.1	(1,305.81)
Increase Appropriation	Parks	A.7141.407	(3,662.00)
Increase Appropriation	Parks	A.7141.409	(1,837.96)
Increase Appropriation	Parks	A.7141.420	(20,973.29)
Increase Appropriation	Parks	A.7141.425	(27,525.64)
Increase Appropriation	Parks	A.7141.431	(140.93)
Increase Appropriation	Parks	A.7141.450	(141.52)
Increase Appropriation	Pool	A.7241.409	(62.35)
Increase Appropriation	Pool	A.7241.420	(317.98)
Increase Appropriation	Camp Fees	A.7242.150	(10.49)
Decrease Appropriation	Celebrations	A.7550.450	2.00
Decrease Appropriation	Shade Trees	A.8650.450	12.00
Increase Appropriation	State Retirement	A.9010.451	(22,976.00)
Increase Appropriation	Police & Fire Retirement	A.9010.452	(25,818.00)
Increase Appropriation	Medical Insurance	A.9080.600	(1,311.00)
Increase Appropriation	Serial Bonds	A.9710.600	(157,447.32)
Increase Appropriation	Capital Project Funds	A.9950.900	(1,231,835.00)
Increase Appropriation	Unrestricted Fund Balance	A.0909	1,419,139.87

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Treasurer and the Village Administrator to take the necessary and appropriate actions to apply these account reconciliations, as part of the year-end closeout of the general fund for Fiscal Year 2022-2023.

#### 17. Declaration of Surplus

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby declare as surplus the 1997 Seagrave Pumper (last four numbers of VIN is 2073), with a 1500 GPM Waterous Pump, 500 gallon tank, 6-man cab, and mileage of 33,312, the Board hereby authorizes the Village Administrator and Treasurer's Office to take the necessary and appropriate actions to dispose of this vehicle by auction.

#### 18. Approval of Minutes of the April 1, 2024 Board of Trustees Meeting

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown hereby approves the minutes of the Board of Trustees Meeting held on Monday, April 1, 2024 as submitted by the Village Clerk

#### 19. Approval of the Minutes of the April 5<sup>th</sup>, 2024 Special Board of Trustees Meeting

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown hereby approves the minutes of the Board of Trustees Special Board Meeting held on Friday, April 5<sup>th</sup>, 2024 as submitted by the Village Clerk.

20. Approval of the Action Item Minutes of the April 10<sup>th</sup>, 2024 Work Session.

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown hereby approves the Action Item minutes of the Board of Trustees Work Session held on Wednesday, April 10, 2024, as submitted by the Village Clerk and the Village Administrator.

21. Approval of Audited Vouchers

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve Abstract No.20 of Audited Vouchers in the total amount of \$976,776.39 as presented by the Village Treasurer, to be paid in the following amounts:

General	\$	738,583.36
Water	\$	47,577.38
Sewer Fund	\$	29,852.16
Capital	\$	83,359.03
Library	\$	36,215.79
Trust & Agency	\$	41,025.98
<u>CM (Special Fund)</u>	<u>\$</u>	<u>162.69</u>
Total	\$	976,776.39

22. Opportunity for the Public to Address the Board on items not included on the agenda. Speakers have three (3) minutes before yielding to the next speaker.

23. Adjournment